



# WEST POINT FIRE PROTECTION DISTRICT

## BOARD OF DIRECTORS

### SPECIAL MEETING MINUTES

March 20th, 2026

Director Adams called the meeting to order at 6:00 P.M. at the West Point Fire Station, 195 Spink Rd West Point, Ca 95255.

**PRESENT:** Director Tim Adams, Director John Hesketh, Director Bryan Payne, Chief Michael Downs, and Clerk Bronwynne Wolf.

**ABSENT:** Chair Julia Marsili, Director Dorrie Klith, and Chaplain Bruce Forrest.

#### Public Comment:

None to report.

#### Announcements from West Point Fire Protection District Partners:

Partner reports – none to report.

#### New Business:

Approve 313 Engine Repair Costs: Downs, Action

Chief Downs reported that Engine 313 sustained damage during the winter storm while operating on Blue Mountain Road when the apparatus struck a tree and became stuck. The engine was transported to West Coast in Sacramento for evaluation and repair.

Chief Downs reported that the current repair estimate is \$13,857. He also reported a separate towing cost of approximately \$1,100, which will be paid separately. The initial authorization requested was to allow repairs to begin. Chief Downs indicated that the total repair cost may change slightly once work begins but is not expected to increase significantly.



Director Payne motioned to approve the necessary repair costs for Engine 313, seconded by Director Hesketh. Motion passed with 3 votes.

## Reports, Director, and Staff Comments

### Fire Chief Report/Announcements:

Chief Downs provided an update regarding the implementation of Tablet Command for the district's apparatus. The district purchased iPads directly from Apple and had them engraved with district identification information. Additional mounting hardware and equipment were also purchased for installation in the apparatus. Chief Downs reported that the project is nearing completion and that remaining payment coordination is being addressed with the Calaveras Fire Chiefs Association.

Chief Downs also reported that the district may utilize previously budgeted EMS equipment funds for this project if necessary, pending final confirmation from Mountain Counties EMS regarding equipment requirements for the Advanced EMT program.

Chief Downs further reported that he has found a good candidate who has agreed to assist the district with CQI (Continuous Quality Improvement) review of EMS calls.

### Board Member Announcements:

Board members discussed completion of Form 700 filings.

**Adjournment:** meeting adjourned at 6:09 P.M.